

# John Doe

street and number – postcode city

☎ +1 (234) 567 890 • ☎ +2 (345) 678 901 • ☎ FAX +3 (456) 789 012  
✉ john@doe.org • 🌐 www.johndoe.com • additional information

*Some quote (optional)*

## Education

### Institution

*Degree, Grade*

Description

**City**

*year–year*

### Institution

*Degree, Grade*

Description

**City**

*year–year*

## Master thesis

**title:** *Title*

**supervisors:** Supervisors

**description:** Short thesis abstract

## Experience

Vocational.....

### Employer

*Job title*

General description no longer than 1–2 lines.

Detailed achievements:

- Achievement 1;
- Achievement 2, with sub-achievements:
  - Sub-achievement (a);
  - Sub-achievement (b), with sub-sub-achievements (don't do this!);
    - Sub-sub-achievement i;
    - Sub-sub-achievement ii;
    - Sub-sub-achievement iii;
  - Sub-achievement (c);
- Achievement 3.

**City**

*year–year*

### Employer

*Job title*

Description line 1

Description line 2

**City**

*year–year*

Miscellaneous.....

### Employer

*Job title*

Description

**City**

*year–year*

Languages

Language 1: Skill level	Comment
Language 2: Skill level	Comment
Language 3: Skill level	Comment

Computer skills

category 1: XXX, YYY, ZZZ	category 4: XXX, YYY, ZZZ
category 2: XXX, YYY, ZZZ	category 5: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ	category 6: XXX, YYY, ZZZ

Interests

hobby 1: Description
hobby 2: Description
hobby 3: Description

Extra 1

o Item 1
o Item 2
o Item 3

Extra 2

- Item 1	- Item 4
- Item 2	- Item 5[3]
- Item 3	

Publications

John Doe. Title, year.
John Doe. Title, year.
John Doe and Author 1. Title. Publisher, edition edition, year.
John Doe and Author 2. Title. Publisher, edition edition, year.
John Doe and Author 3. Title, year.

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**Company Recruitment team**

Company, Inc.  
123 somestreet  
some city

March 26, 2012

Dear Sir or Madam,

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Duis ullamcorper neque sit amet lectus facilisis sed luctus nisl iaculis. Vivamus at neque arcu, sed tempor quam. Curabitur pharetra tincidunt tincidunt. Morbi volutpat feugiat mauris, quis tempor neque vehicula volutpat. Duis tristique justo vel massa fermentum accumsan. Mauris ante elit, feugiat vestibulum tempor eget, eleifend ac ipsum. Donec scelerisque lobortis ipsum eu vestibulum. Pellentesque vel massa at felis accumsan rhoncus.

Suspendisse commodo, massa eu congue tincidunt, elit mauris pellentesque orci, cursus tempor odio nisl euismod augue. Aliquam adipiscing nibh ut odio sodales et pulvinar tortor laoreet. Mauris a accumsan ligula. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Suspendisse vulputate sem vehicula ipsum varius nec tempus dui dapibus. Phasellus et est urna, ut auctor erat. Sed tincidunt odio id odio aliquam mattis. Donec sapien nulla, feugiat eget adipiscing sit amet, lacinia ut dolor. Phasellus tincidunt, leo a fringilla consectetur, felis diam aliquam urna, vitae aliquet lectus orci nec velit. Vivamus dapibus varius blandit.

Duis sit amet magna ante, at sodales diam. Aenean consectetur porta risus et sagittis. Ut interdum, enim varius pellentesque tincidunt, magna libero sodales tortor, ut fermentum nunc metus a ante. Vivamus odio leo, tincidunt eu luctus ut, sollicitudin sit amet metus. Nunc sed orci lectus. Ut sodales magna sed velit volutpat sit amet pulvinar diam venenatis.

Yours faithfully,

**John Doe**

*Enclosure: curriculum vitae*